

WELCOME TO ACCUNET ONLINE ACCESS

1 As a first time Accunet user, you will receive an email from **donotreply@accunet.ascaccess.net**. Open the email and click on the "Activate Account" button.

Activate Account

Thank you for registering with Trust Services Online.

4 Enter the last 4 digits of your Social Security Number (Tax ID) the Account Code (Account Number of the account you are accessing), set Username (this can be whatever you want) and Password (must be at least 8 characters and contain at least: 1 upper case letter, 1 lower case letter, 1 number, and must use 6 different characters). Click on "Verify Account" button.

Verify Account Information

Confirm account details below

Last 4 digits of Tax ID

Account Code

Set Username

Password

2 Enter your email address and click on "Send Email" button.

New User

Enter your email to request account verification

Check your email and follow the steps to finish registration.

Email Address

jane.doe@myfcb.bank

Send Email

5 On the landing page (dashboard) click on the Menu Button (three lines on the top left corner of the screen.) A drop down menu appears. Click on your name to navigate to the profile page. Once at the profile page, you can set up your two-factor authentication and click on the "Save" button.

Profile

Username

Email

Phone number

Verify Phone Number

Two-Factor Authentication Method

Email

Save

Edit Account Password: Change Password

3 You will receive an email similar to the one below. Open the email and click on "Activate Account" button.

Verify your account with Trust Services Online

We have received a request to access your account with Trust Services Online on Accunet. Please **Click** the link below to sign up.

Activate Account

Activation link will expire in 30 minutes.

You will be asked to verify information on the next page to activate your account.

6 The next time you login from **trust.accessasc.com** you will only have to enter your Username and Password then click on the "Sign in" button.

Sign in to Your Account

Enter your login credentials below

Username [Forgot Username?](#)

Enter Username

Password [Forgot Password?](#)

Enter Password

Sign In

If you have any questions or would like assistance with these steps, give us a call at **641-422-1600**. We'll be happy to help!

A Team You Can **TRUST.**



Account No. : _____

(TRUST.ACCESSASC.COM VERSION REV 0819)